



## **Sikeston R-6 School District**

**Request for Proposals (RFP)**

**E-Rate Funding Year 2025**

### **Middle School Network Cabinet Replacement Project**

#### **Introduction**

The Sikeston R-6 School District is seeking proposals from qualified vendors to enhance the network infrastructure at Sikeston Middle School. This RFP focuses on replacing and securing network cabinets. The intent of this RFP is to provide potential vendors with sufficient information to submit a competitive and acceptable response. The project is contingent upon approval by the Board of Education and USAC.

#### **Scope of Work**

- Removal of the existing network cabinets at Middle School
- Installation of new, space-efficient cabinets.
- Transfer of all existing wiring and equipment into the new cabinets.
- Installation, testing, and verification to ensure the network is fully functional upon project completion.

Vendors may propose creative solutions to address specific needs and constraints at Middle School ensuring optimal functionality and scalability.

## Current Network Information

Current status at Sikeston Middle School:

- Six network IDF locations that need room for expansion and security.
- Emphasis on improving security and accommodating future network expansion.

## Requirements

- Replacement of the existing network cabinets with new, space-efficient models.
- Transfer of existing wiring and equipment into the new cabinets.
- Ensuring all work is completed to industry standards for safety and functionality.
- Testing and verification that all equipment is operational and fully functional upon project completion, ensuring the network performs as expected and meets district standards.

## Proposal Requirements

- Vendor information, including SPIN and E-Rate compliance details.
- A detailed description of the proposed solution for Sikeston Middle
- A timeline for project completion.
- Itemized pricing, separating E-Rate eligible and ineligible costs.
- References from similar projects.

## Timeline

RFP Issued: January 8, 2025

Site Walkthrough: 11 AM January 15, 2025 (Sikeston Middle School)

Deadline for Questions: February 3, 2025

Proposal Submission Deadline: **February 5, 2025**

Public Bid Opening: 2 PM February 7, 2025 at the Sikeston R-6 Board of Education Office

Award Notification: February 14, 2025

Service Start Date: July 1, 2025

## Evaluation Criteria

- Price (Weight: 40%): Competitive pricing for eligible services and overall value.
- Quality of Proposal (Weight: 30%): How well the proposed solution meets the district's needs, including creativity and alignment with project goals.
- Vendor Experience and Ability (Weight: 20%): Demonstrated ability to perform similar work effectively.
- Previous Experience with the District (Weight: 10%): Prior performance and relationship with the Sikeston R-6 School District.

## Submission Instructions

Inquiries regarding this RFP should be directed to:

Kim Carter, Network Administrator

Email: [networkadmin@sikestonr6.org](mailto:networkadmin@sikestonr6.org)

Sealed bids must be submitted to:

Sikeston R-6 School District

Attn: Steve Sparlin, Director of Technology

1002 Virginia

Sikeston, MO 63801

All bids must be received by **February 5, 2025** Late submissions will not be considered.

Questions must be submitted in writing to Kim Carter by February 3, 2025

Bids will be publicly opened at 2 PM February 7, 2025 at Sikeston Board of Education Office

## Terms and Conditions

- The district reserves the right to reject any or all proposals.
- The project is contingent upon approval by the Board of Education and sufficient E-Rate funding.
- Vendors must comply with all applicable local, state, and federal regulations, including E-Rate program rules.
- Vendors are responsible for successful installation, implementation, and performance of the proposed services and equipment.
- Subcontracting must be disclosed in the proposal and approved in writing by Sikeston R-6 Schools.

## Attachment A: Sikeston Middle School Specifications

### Location Details:

- MDF
- Description: Cabinet has an air flow issue.

### Equipment:

- Existing: 4u fiber patch panel, 2u cisco Nexus, APC UPS and battery extender



- Proposed: Possible relocation of fiber to eliminate this cabinet.

**Location Details:**

- Office Vault
- Description: The cabinet cannot close due to the depth of the switch and fiber patch panel.

**Equipment:**

- Existing: 48 port cat 5 patch panel, 24 port modular patch panel, APC battery backup, 4u fiber patch panel, cisco 3850, Shore Tel 50 phone switch.



- Proposed: Secure the cabinet and allow all devices, including UPS, to be mounted.

**Location Details:**

- Room 12B
- Description This open rack has no way of securing. This is located in a special services room and it loud.

**Equipment:**

- Existing: 96 port cat 5 patch panel, Cisco 3850, cisco 3560



- Proposed: Installing a cabinet for security and to allow all devices, including UPS, to be mounted.

**Location Details:**

- Room 19
- Description: The cabinet cannot close due to the depth of the switch and fiber patch panel. This location is in a classroom.

**Equipment:**

- Existing: 2U 48 port cat 5 patch panel and a cisco 3560-24



- Proposed: Possible elimination of this cabinet.

**Location Details:**

- Room 20
- Description: The cabinet cannot close due to the depth of the switches and cables. This location is in a conference room.

**Equipment:**

- Existing: 48 port cat 5 patch panel, 2- 24 port modular patch panels, 2- cisco 3850



- Proposed: Secure the cabinet and allow all devices, including UPS, to be mounted.



**Location Details:**

- Science Closet
- Description: The cabinet cannot close due to the depth of the switches and has no room for expansion.

**Equipment:**

- Existing: 2-Cisco 3850, Cisco 3560, Battery backup, 24 port cat 5e patch panel, 48 port patch panel, 24 port modular patch panel



- Proposed: Secure the cabinet and allow all devices, including UPS, to be mounted with room for expansion.