



## **Sikeston R-6 School District**

**Request for Proposals (RFP)**

**E-Rate Funding Year 2025**

### **Junior High Network Cabinet Replacement Project**

#### **Introduction**

The Sikeston R-6 School District is seeking proposals from qualified vendors to enhance the network infrastructure at Sikeston Junior High. This RFP focuses on replacing and securing network cabinets. The intent of this RFP is to provide potential vendors with sufficient information to submit a competitive and acceptable response. The project is contingent upon approval by the Board of Education and USAC.

#### **Scope of Work**

- Removal of the existing network cabinets at Junior High
- Installation of new, space-efficient cabinets.
- Transfer of all existing wiring and equipment into the new cabinets.
- Installation, testing, and verification to ensure the network is fully functional upon project completion.

Vendors may propose creative solutions to address specific needs and constraints at Junior High ensuring optimal functionality and scalability.

## Current Network Information

Current status at Sikeston Junior High:

- Four network IDF locations that need room for expansion and security.
- Emphasis on improving security and accommodating future network expansion.

## Requirements

- Replacement of the existing network cabinets with new, space-efficient models.
- Transfer of existing wiring and equipment into the new cabinets.
- Ensuring all work is completed to industry standards for safety and functionality.
- Testing and verification that all equipment is operational and fully functional upon project completion, ensuring the network performs as expected and meets district standards.

## Proposal Requirements

- Vendor information, including SPIN and E-Rate compliance details.
- A detailed description of the proposed solution for Sikeston Junior High
- A timeline for project completion.
- Itemized pricing, separating E-Rate eligible and ineligible costs.
- References from similar projects.

## Timeline

RFP Issued: January 8, 2025

Site Walkthrough: 9:30 AM January 15, 2025 (Sikeston Junior High)

Deadline for Questions: February 3, 2025

Proposal Submission Deadline: **February 5, 2025**

Public Bid Opening: 2 PM February 7, 2025 at the Sikeston R-6 Board of Education Office

Award Notification: February 14, 2025

Service Start Date: July 1, 2025

## Evaluation Criteria

- Price (Weight: 40%): Competitive pricing for eligible services and overall value.
- Quality of Proposal (Weight: 30%): How well the proposed solution meets the district's needs, including creativity and alignment with project goals.
- Vendor Experience and Ability (Weight: 20%): Demonstrated ability to perform similar work effectively.
- Previous Experience with the District (Weight: 10%): Prior performance and relationship with the Sikeston R-6 School District.

## Submission Instructions

Inquiries regarding this RFP should be directed to:

Kim Carter, Network Administrator

Email: [networkadmin@sikestonr6.org](mailto:networkadmin@sikestonr6.org)

Sealed bids must be submitted to:

Sikeston R-6 School District

Attn: Steve Sparlin, Director of Technology

1002 Virginia

Sikeston, MO 63801

All bids must be received by **February 5, 2025** Late submissions will not be considered.

Questions must be submitted in writing to Kim Carter by February 3, 2025

Bids will be publicly opened at 2 PM February 7, 2025 at Siketon Board of Education Office

## Terms and Conditions

- The district reserves the right to reject any or all proposals.
- The project is contingent upon approval by the Board of Education and sufficient E-Rate funding.
- Vendors must comply with all applicable local, state, and federal regulations, including E-Rate program rules.
- Vendors are responsible for successful installation, implementation, and performance of the proposed services and equipment.
- Subcontracting must be disclosed in the proposal and approved in writing by Siketon R-6 Schools.

## Attachment A: Junior High Specifications

### Location Details:

- North Hall Closet
- Description: cabinet does not lock; the battery backup can't be mounted due to insufficient depth.

### Equipment:

- Existing: 1u fiber patch panel, 24 port cat 5 patch panel, 4u cable management, Cisco 3850 and battery backup



- Proposed: Secure the cabinet and allow all devices, including UPS, to be mounted.

### Location Details:

- South Hall Closet
- Description: There is no room for expansion, and the cabinet cannot accommodate a battery backup.

**Equipment:**

- Existing: 1u fiber patch panel, 24 port cat 5 patch panel, 48 port cat 5 patch panel, 24 port modular patch panel, two Cisco 3850 and battery backup.



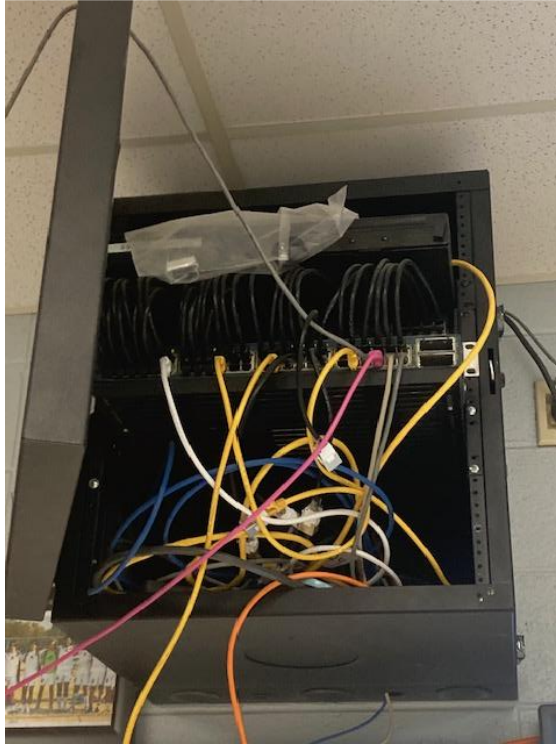
- Proposed: Install a cabinet with sufficient room for expansion and space to accommodate a battery backup.

**Location Details:**

- Current Room 114.
- Description: The cabinet cannot close due to the depth of the switch and fiber patch panel. This location is in a classroom.

**Equipment:**

- Existing: 1u fiber patch panel, two 24 port cat 5 patch panel, Cisco 3650



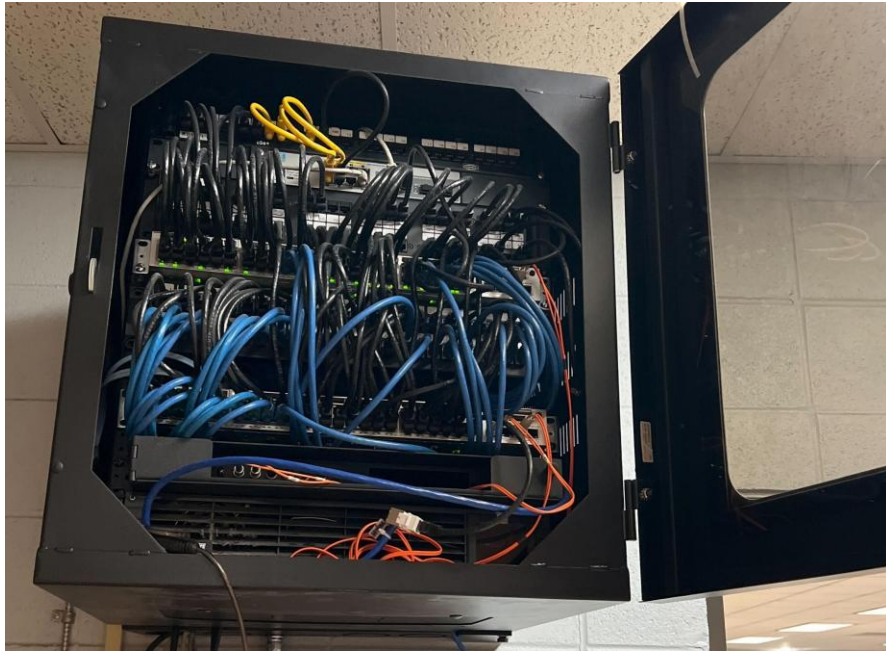
- Proposed: Install a cabinet that can securely close to ensure network security.

**Location Details:**

- Library
- Description: Cabinet can't close due to the depth of the switches; the battery backup can't be mounted due to the depth of the cabinet

**Equipment:**

- Existing: 1u fiber patch panel, two 24 port cat 5 patch panel, Cisco 3650 and battery backup



- Proposed: Upgrade the cabinet to support network security and future expansion.